

Govt. of India/ भारत सरकार Ministry of Labour and Employment श्रम एवं शेजगार भंशलय Directorate General of Mines Safety खान सुरक्षा महानिदेशालय DHANBAD - 826001, JHARKAND



02/03/2015

No. DGMS/ S&T/ Cir. (General) No.01

Dhanbad.

To:

The Owner, Agent, Manager of All Coal, Metalliferous and Oil Mines

Subject: Submission of Annual Returns in Shram Suvidha - unified portal of Ministry of Labour and Employment under the Mines Act, 1952 and allied legislations framed thereunder.

- 1. Presently, Annual Returns are required to be submitted under Regulation 5 of the Coal Mines Regulations (CMR), 1957, Regulation 5 of the Metalliferous Mines Regulations (MMR), 1961, and Regulation 5 of the Oil Mines Regulations (OMR), 1984 by Owner, Agent or Manager of the Mines in form-III under the above respective regulations. The returns are also submitted in respect of medical examination in form-T under the rule 29P of the Mines Rules, 1955 and summary of the report of yearly training work under Rule 21(2) of the Mines Vocational Training Rules (MVTR), 1966.
- 2. Now, in view of launching of Shram Suvidha- unified portal of Ministry of Labour and Employment on 16.10.2014 by the Hon'ble Prime Minister of India, it has been advised to make provision for submission of a consolidated single Annual Return for a particular mine with a unique Labour Identification Number (LIN) on-line in the above web portal, for which suitable amendments in the relevant provisions of the above mentioned regulations and rules framed under the Mines Act, 1952 are under process. The forms for the online submission of Annual Returns for Coal, Metal and Oil Mines have been reformulated, which are enclosed as Annexure I, II and III respectively.
- 3. Pending the necessary amendment in the relevant provisions of the above mentioned regulations and rules framed under the Mines Act, 1952, all Owners, Agents and Managers of Coal, Metal and Oil mines are requested to submit Annual Return (Provisional) of mines online, in the aforesaid form in Shram Suvidha unified portal of Labour and Employment for the calendar year 2014 and, a copy of the same shall also be forwarded to the following email addresses:
 - Annual return of coal mine to sso.coal@dgms.qov.in
 - ii. Annual return of metalliferous mine to sso.metal@dgms.gov.in
 - iii. Annual return of oil mine to jso.oil@dgms.gov.in
- 4. The annual return(s) for the calendar year 2014 as mentioned above may be e-submitted on or before 31st March 2015.

Director General of Mines Safety

ANNUAL RETURN OF COAL MINE FOR THE YEAR ENDING ON THE 31ST DECEMBER, 20_____ (Under the Mines Act, 1952 and allied legislations framed thereunder)

PART-A: The Coal Mines Regulations, 1957 (See Regulation 5):

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Mobi	ile No
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ilable	Shortage/surplus
- 12	
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10. EMPLOYMENT

(1) Number of persons employed on roll in the mine:

Classification		Departmental			Contractual	
	Male	Female	Total	Male	Female	Total
Belowground						
Opencast						
Aboveground						

(11)	in workii in all in t	the mir	ne on		(specifi	c day)	:_				
(3) De	tails of m	andays	worked	and a	verage	emplo	yment	:				
Clas	sification			Depart	mental					Cont	ractua	ı
		T	otal manda	ays		e daily r			Total mar			rage daily
		Male	worked Female	Total		sons em Female		Ma	worke le Femal			persons em e Female
(b) O	elowground pencast poveground		remare	130	Titale	remare	1000		ine Ferrior			e remare
No of	days wor	ked										
	shift wor			-								
DETAI	LS OF CO.	AL RAI	SED, MA	TERIA	L HAND	LED, E	ETC.					
		TOED 5	TO 16									
a)	COAL RA	IZED E	IC. (for	all mi	nes):					All fi	auroc	in Tonnes
Grade	Opening		Coal	raised	during th	e year			Total of	Coal		Closing
	stock on			ground		Ope	en- S	ub-	Columns	Dispatch	2000000000	stock
	1 st	B	o pill	11000	1 1	ca	765	otal	(2) and			on 31 st December
	January, 20	55.05.54.55	& Pillar ethod		nod other n Bord &			of	(7)			20
		1110	etrou	100,000	ar {		1.00	3) to				{Diff. of
					Specify		1	7)				Column (9) &
				1.020	ethod)}		'	'				(10)}
		Dev.	Depillar.	Dev.	Extraction	on						*****
(1)	(2)	(3)	(4)	(5)	(6)	(7	′) ((8)	(9)	(10)		(11)
(b)	MATERI		A 10-30-40-30-403					_	T-1-1		N - J -J	
	oal raised du mn (7) of 1				ne, debri)	Total mat calend	eriai hand ar year (d		
, , , ,	cubic r	netre}						1		{Col.(1)+		
	(1	.)				(2)		-		(3)		
(a) AC THE M	GGREGATI IINE	E HOR	SE-POW	ER OF	MACH]	INERY	AND I	EQU	IPMENT	USED/II	NSTA	LLED IN
	P	ace			Весtrica	al	Oi l /n	atura	l gas/stear	n Co	ompre	ssed air
(b) O	nderground pencast poveground											
Total												
b) Vo	Itage(s) a	t which	n current	is use	ed:							

14. ACCIDENT STATISTICS (during last three years)

Year		Fatal accid	lent	Seriou	s accident	Reportal	ole accident	Minor	accident
	Number	Number of person(s) killed	Number of person(s) seriously injured	Number	Number of person(s) seriously injured	Number	Number of person(s) injured	Number	Number of person(s) injured
20									
20								2	
20			ſ.						

PART-B : The Mines Rules, 1955:

1. INITIAL/PERIODICAL MEDICAL EXAMINATION (IME/PME) CONDUCTED DURING THE YEAR

{Rules 29B and 29P(1) of the Mines Rules, 1955}

Number of persons employed		Number of per- to undergo		Number of per undergone		No. of persons declared medically unfit
Departmental	Contractual	Departmental	Contractual	Departmental	Contractual	
Initial Medica	al Examination	on (IME)				
Periodical Me	dical Examin	nation (PME)				

2.	APPOINTMENT OF WORKMEN'S INSPECTORS
	{Rules 29Q of the Mines Rules, 1955}

(i) No. of Workmen's Inspector required	197
(i) No. of Workmen's Inspector required	·
(ii) No. of Workmen's Inspector provided	
(ii) No. or Workmen's Inspector provided	

3.	Number	of	Safety	Committee	meeting	conducted		
	during th	e ye	ear {Rule	e 29V of the	Mines Rule	es, 1955}	:	

PART-C : Mines Vocational Training Rules, 1966

VOCATIONAL TRAINING

Number of persons employed		Number of pers undergo voca		Number of persons actually undergone vocational training		
Departmental	Contractual	Departmental	Contractual	Departmental	Contractual	
Basic Vocational	Training (under	Rule 6)				
Refresher Traini	ng (under Rule 8)					

Certified that the information submitted in the Annual Return (in page 1, 2 and 3) is correct to the best of my knowledge.

	Signature ((with date and	official seal)
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Designation: Owner/Agent/Manager

ANNUAL RETURN OF METALLIFERROUS MINE FOR THE YEAR ENDING ON THE 31ST DECEMBER, 20____ (Under the Mines Act, 1952 and allied legislations framed thereunder)

PART-A : The Metalliferous Mines Regulations, 1957 (See Regulati	ion 5	5):
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1. 2.	Name of mine Postal address of mi	ine		Charles and the control of the contr			
3. 4. 5.	Date of opening Labour Identification Name of Owner	n No. (LIN)	<u>-</u>				
	(d) Contact details (e) e-mail Id of O		: Tel. No.		Mobile	e No	-
	(f) Postal address		Tehsil/Ta District_	iluka/Sub-d	ivision PIN		
6.	Name of Agent (if a defined in section 20 Mines Act, 1952						
	(d) Contact details (e) e-mail Id of Ag		: Tel. No.	_		e No	
	(f) Postal address		Tehsil/Ta District_	aluka/Sub-d	ivision PIN		
7.	Name of Manager						
	(d) Contact details (e) e-mail Id of M (f) Postal address	anager	:: Village/A Tehsil/Ta District_	rea/Road _ aluka/Sub-d	ivision_ PIN	e No	
8.	Statutory personnel	employed in					
			No. required	No. ava	ailable	Shortage/sur	plus
9.	No. of contractors engaged		:				
10.	EMPLOYMENT						
	(1) Number of personal Control	ns employed	d on roll in the Departmental	e mine :		Contractual	
	Classification	Male	Female	Total	Male	Contractual Female	Total
	Belowground Opencast	ridic	Terridie	1001	Haic	remare	Total

	(IV)	ın alı in	tne min	e on _		n (specii	ic day):							
((3) Deta	ails of n	nandays	worke	d and	average	emplo	yment:							
Ī	Classi	ification	Т		Dep	artmental					Contra	ctual		_	
			To	tal mand		Average		number	To	tal mar		Averag	Average daily num		
				worked				ployed		worke		of persons empl			
ł	(d) Rol	owground	Male	Female	Tota	al Male	Female	Total I	Male	Femal	e Total	Male	remale	T	
	(e) Ope		201												
L	230 57		88 35											_	
		days wo shift wo													
İ	DETAIL	S OF O	UTPUT,	MATER	IAL	IANDLED,	ETC.								
(c) (DUTPUT	(for all	mines)	:										
	Name	Opening	g stock	Outpu	t of the	e Mineral	Desp	atches	Clos	sing sto	ck	Meta	I Extract	ed,	
	of .	on 1st J	anuary,		the ye		5-15-0-00 A		on 3	31 st Dec		\$55. C\$130400E	if any		
	mineral raised	20 Run-	Processed	d RO	M	Processed	ROM	Processed	20_ RON	<u> </u>	Processed	ocessed Name		tit.	
	laiseu	off	Mineral	7113053		Mineral	KOM	Mineral		1.2+4	Mineral	INdill	e Quar	icity	
		Mine		Below-					+5-		{Col.3+6-				
		(ROM)		ground	cast						8}				
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	((9)	(10)	(11)	(1:	2)	
							-							_	
	(d)	MATER	IAL HAN	IDLED	(for C	pencast i	mines	only):							
	ROM	A raised (during the	vear		itone, debri	c etc	handled	To	ntal mat	erial handl	ed durir	a the		
			12(a) conv			ring the ye					ar year (cu				
		cubic	metre}			(S) (S)					{Col.(1)+(
		((1)		-		(2)		-		(3)				
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	viietiie	LXPIO	31VE(3) (iseu iii	uic ii	11110 (103)	110).								
ì	(I) AG(REGAT	F HORS	F-POW	IFR C	F MACHI	NERY	AND FO	LITPN	MENT	LISED/IN	STALL	ED IN		
	THE MI		LITONS	LION	LIC	n PiACITI	IVEIXI	AND LQ	OII	ILIVI	OSED/IN	JIALL	LD IN		
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l		1	Place			Bectrica	al	Oil/natu	ral ga	is/stean	n Cor	npresse	d air		
ŀ	(d) Und	derground	d		\neg										
П	(e) Ope	encast													
		veground	d										-		
	(f) Abo														

15. ACCIDENT STATISTICS (during last three years)

Year	Fatal accident			Seriou	ıs accident	Reportat	le accident	Minor accident	
	Number	Number of person(s) killed	Number of person(s) seriously injured	Numbe r	Number of person(s) seriously injured	Number	Number of person(s) injured	Number	Number of person(s) injured
20									
20									
20									

PART-B : The Mines Rules, 1955:

 INITIAL/PERIODICAL MEDICAL EXAMINATION (IME/PME) CONDUCTED DURING THE YEAR

{Rules 29B and 29P(1) of the Mines Rules, 1955}

persons yed	121	Carlo Carlo Arthur Carlo		No. of persons declared medically unfit	
Departmental Contractu		Contractual	Departmental		Contractual
l Examinati	on (IME)				
dical Exami	nation (PME)				
	Contractu al I Examinati	yed to undergo Contractu Departmental	to undergo IME/PME Contractu al Contractual al Contractual	Contractu Departmental Contractual Departmental al I Examination (IME)	Contractu al Departmental Contractual Departmental Contractual I Examination (IME)

2.	APPOINTMENT OF WORKMEN'S INSPECTORS {Rules 29Q of the Mines Rules, 1955}	
	(j) No. of Workmen's Inspector required(iii) No. of Workmen's Inspector provided	i
3.	Number of Safety Committee meeting conducted during the year {Rule 29V of the Mines Rules, 1955}	:

PART-C : Mines Vocational Training Rules, 1966

1. VOCATIONAL TRAINING

Number of persons employed		Number of pers undergo voca		Number of persons actually undergone vocational training		
Departmental Contractual		Departmental	Contractual	Departmental	Contractual	
Basic Vocational	Training (under	Rule 6)				
Refresher Traini	ng (under Rule 8)					

Certified that the information submitted in the Annual Return (in page 1, 2 and 3) is correct to the best of my knowledge.

Signature (with date and official seal)	
Designation: Owner/Agent/Manager	

ANNUAL RETURN OF OIL MINE FOR THE YEAR ENDING ON THE 31ST DECEMBER, 20___ (Under the Mines Act, 1952 and allied legislations framed thereunder)

Name of	mine	<u> </u>					
Postal ac	ldress of mine	: Village/Area/R	load				
		Tehsil/Taluka/S	ub-division				
		District	PIN				
		State					
Date of o	pening						
Labour I	dentification No. (LIN)	:					
Name of	Owner	:					
(a) C	ontact details of Owner	: Tel. No	Mobile	No			
(b) e	-mail Id of Owner	1					
(c) P	ostal address of Owner	: Village/Area/R	load				
2.5							
Name of	Agent (if any) as	4					
	n Section 2(c)of the	C8 0.					
Mines Ac							
	ontact details of Agent	: Tel. No	Mobile	No			
CONTRACTOR	-mail Id of Agent	The country and a second secon					
	ostal address of Agent	: Village/Area/R					
(-)							
		DistrictPIN					
		State					
Name of	Manager						
	ontact details of Manager	: : Tel. No Mobile No					
	-mail Id of Manager	:					
	ostal address of Manager	: Village/Area/R					
(-)							
Statutory	personnel employed in th						
	Designation	No. required	No. available	Shortage/surplus			
			_				

Classification	Departmental			Contractual			
3 2	Male	Female	Total	Male	Female	Total	
7							

(2) Maximu	m number of persons	employed on an	y one	day du	iring the	e year	20 i	n all in t	he
	(specific					•			
	(op some								
(2) Dotaile	of mandage worked an	d average emple	umant						
(3) Details	of mandays worked an	iu average empio	yment						
CI:E						C			
Classification	Total mandays worke	artmental d Average daily n	umbar	To	tal manda		actual	ge daily n	umhar
	Total Halidays Worke	of persons emp		10	worked	ауз		rsons emp	
	Male Female Tot	al Male Female	Total	Male	Female	Total		Female	
						_			
No. of days		:							_
No. of shifts	worked	:							
12. (I) AGGREG	SATE HORSE-POWER	OF MACHINERY	AND	EQUIP	MENT I	JSED/I	NSTA	LLED IN	THE
MINE				*					
	Place	⊟ectrica	l,	Oil/na	ntural gas	/steam	C	ompressed	air
							+-		
4		+	-				+		
Total							+		
(II)Volta	ge(s) at which curren	t is used:							
(i)	Lighting	,							
(ii)	Power								-0
	other rigs, oil wells ar	d ase walls and	ninalin	00					-
		ification	Pipeiiii	200 A 200 Feb.	f D	- 1		Tatal No	
Item No.	Class	irication	tion		Type of Rig		Total No. of		
(1)		(2)	(3)				units in use		
1	Drilling, Workover a	1 - 1	1		(3)			(1)	
1.1	Drilling	ina other rigs	T						_
1.2	Workover		1						
1.3	Other Rigs								
2	Oil, gas and other w	ells							
2.1	Wells drilled								
2.2	Wells abandoned								
2.3	Gas wells completed								
2.4	Oil wells completed								
2.5	Gas wells on production								
2.6	Oil wells on production								
2.7	Oil wells where produc	tion discontinued							
3	Pipelines	200	Leng	th in	metres	D	iamet	er in me	tres
3.1	Flow lines laid from we	ells to gathering							
	station								

3.3 14. Details of production:

Item	Type of Product	Opening stock as on 1 st January	Production	Value (in Rs.)		Closing		
No.					To refinery	To market	For house consumption	on 31 st December
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
1	Oil (in Metric Tonnes)							
2	Gas (in M³)							

Pipelines laid from gathering station to

central storage tanks

Others (Specify)

15. ACCIDENT STATISTICS (During last three years)

Year		Fatal accide	ent	Serious accident		Reportable accident		Minor accident	
	Number	Number of person(s) killed	Number of person(s) seriously injured	Number	Number of person(s) seriously injured	Number	Number of person(s) injured	Number	Number of person(s) injured
20									
20									

PART-B: The Mines Rules, 1955:

 INITIAL/PERIODICAL MEDICAL EXAMINATION (IME/PME) CONDUCTED DURING THE YEAR {Rules 29B and 29P(1) of the Mines Rules, 1955}

	Number of persons employed		Number of per to undergo	CONTRACT CONTRACTOR AND AND ADDRESS OF THE PERSON OF THE P	Number of pe undergone	No. of persons declared medically unfit				
	Departmental	Contractu	Departmental	Departmental	Contractual					
	Initial Medical I		(IME)		· · · · · · · · · · · · · · · · · · ·	· ·	T			
	Periodical Medi	cal Examinat	ion (PME)		-	1				
2.	APPOINTMENT OF WORKMEN'S INSPECTORS {Rules 29Q of the Mines Rules, 1955}									
			n's Inspector r n's Inspector p		<u>:</u>					
3.			ommittee me							

PART-C : Mines Vocational Training Rules, 1966

VOCATIONAL TRAINING

Number of persons employed		Number of persons required to undergo vocational training		Number of persons actually undergone vocational training	
Departmental	Contractual	Departmental	Contractual	Departmental	Contractual
Basic Vocational	Training (under	Rule 6)			
Refresher Traini	ng (under Rule 8)				
			x		

Certified that the information submitted in the Annual Return (in page 1, page 2, and page 3) is correct to the best of my knowledge.

Signature (with date and official seal)	
Designation: Owner/Agent/Manager	